



HEART OF TEESDALE

Landscape Partnership

Volunteers

Volunteer Role Profile

| | |
|----------------------------|--|
| Organisation: | Radio Teesdale |
| Role title: | Researcher and Recorder - The Sounds of the Teesdale Dialect |
| Reports to: | Peter Dixon - Station Manager |
| Working hours: | flexible |
| Timescale: | May - August 2013 |
| Location: | Barnard Castle and the surrounding area |
| Salary: | Unpaid |
| Expenses: | Exceptional out of pocket expense only when instructed and agreed beforehand in line with Radio Teesdale membership |
| Recruitment method: | Informal chat |

Background information

The Heart of Teesdale Landscape Partnership is dedicated to conserving the natural and historic landscape for the people of Teesdale, visitors and for future generations; it relies on the support and commitment of volunteers and local communities.

The aim of The Sounds of the Teesdale Dialect Project is to make recordings with as many people as possible who speak in the Teesdale Dialect. Also, to create entertaining, educational and informative projects on the subject and an important reference point for future generations.

Role summary

To collect, document and interpret oral histories related to Teesdale Dialect. To undertake training as required. To work independently and as part of a wider team.

Key tasks

- Familiarise with the aims of the project and background information on Teesdale Dialect.
- Research additional information where necessary and identify people to interview.
- Responsible for the collection, use, care and return of recording equipment
- Arrange and conduct/record interviews at an agreed location.
- Edit recordings where required.
- Collate and archive information.
- Responsible for the completion of relevant oral history permission forms and to gather and use personal data in accordance with the Data Protection Act.

Skills required

- A general interest in history.
- Ability to use recording equipment.
- Basic computer skills, such as a familiarity with Microsoft Word and Excel.
- Clear and concise communication skills, especially good oral communication skills.
- Able to work independently and as part of a team in order to meet deadlines.
- Good interpersonal skills and the ability to interact effectively with a wide range of interviewees.

Training and information provided

- Project background information
- Interviewing, recording, editing and audio archiving

Additional responsibilities

- Become a member of Radio Teesdale and work within the membership agreement of the station.
- Comply with the Radio Teesdale's Health and Safety Policy in all activities.
- Comply with the Radio Teesdale's Equal Opportunities Policy and Procedure in all activities.
- Maintain a proactive approach in dealing with the public, other volunteers and partner organisations, representing a positive image of Radio Teesdale
- Undertake any training and development deemed necessary for the pursuance of the role.
- Any other duties commensurate with the level of the role.

These are responsibilities which we expect all of our volunteers to undertake.

Contact details

If you are interested or would like to find out more please contact:

Peter Dixon - Station Manager

Tel: 01833 696750

Email: peter.dixon@radioteesdale.co.uk