

Volunteer Role Profile

Organisation:	<i>Heart of Teesdale</i>
Role title:	<i>Increasing Access Volunteer</i>
Reports to:	<i>Honia Devlin, Volunteering Officer; Culture and Heritage</i>
Working hours:	<i>As required and when sessions booked</i>
Timescale:	<i>6 months or longer</i>
Location:	<i>Various in Barnard Castle</i>
Salary:	<i>Unpaid</i>
Expenses:	<i>Out of pocket, travel only when approved beforehand</i>
Recruitment method:	<i>Informal chat</i>

Background information

The Heart of Teesdale Landscape Partnership is dedicated to conserving the natural and historic landscape for the people of Teesdale, visitors and for future generations; it relies on the support and commitment of volunteers and local communities.

Role summary

To support Project Officer with the following duties:

- Organising and delivering events at Care Homes and similar
- Assisting the Residents and young participants in a variety of hands on workshops
- Creating resources to assist with activities

Key tasks

- To encourage social interaction, conversation and generating a feeling of well being amongst participants
- Engage older peoples groups in reminiscence and other activities
- Build relationships which encourage care homes and older peoples groups to take part in various supported activities and encourage intergenerational interaction
- To assist with planning / running events as advised by Project Officer

Skills required

- Willingness to talk to people and listen
- A willingness to represent the Heart of Teesdale Landscape Partnership
- Willingness to be CRB checked (volunteers might be expected to work without a member of HoT staff present but will not work alone or without a group worker present at the session)

Training and information provided

- Volunteer Induction checklist
- Basic Health and Safety including emergency procedures
- Background information to working as a part of the HoT team
- Training in reminiscence work

Additional responsibilities

- Comply with the Heart of Teesdale's Health and Safety Policy in all activities.
- Comply with the Heart of Teesdale's Equal Opportunities Policy and Procedure in all activities.
- Maintain a proactive approach in dealing with the public, other volunteers and partner organisations, representing a positive image of the Heart of Teesdale
- Undertake any training and development deemed necessary for the pursuance of the role.
- Any other duties commensurate with the level of the role.

These are responsibilities which we expect all of our volunteers to undertake.

Contact details

If you are interested or would like to find out more please contact:

Honia Devlin, Volunteering Culture and Heritage

03000 260 830 or honia.devlin@durham.gov.uk